



**Arizona Department of Public Safety
Student Transportation Unit**

2102 W. Encanto Blvd / PO Box 6638 MD 1250
 Phoenix, AZ 85005
 Phone: (602)223-2646 Fax: (602)223-2923
 Website: <http://studenttransportation.azdps.gov> - Email: schoolbus@azdps.gov

NEW DRIVER CERTIFICATION COVER SHEET

PHASE B

All Fields Required

Applicant Name			
	Last	First	MI
District/Employer			
District/Employer Number			
Transportation Dept. Phone #			
Contact Person		Email	
County			

DO NOT SUBMIT THIS PACKET PRIOR TO PHASE A PACKET
SCAN AND EMAIL PHASE B PACKET TO NEWDRIVER@AZDPS.GOV

This cover sheet must be completed and submitted with the following items:

- Medical Examiner Certificate*
- Drug screen results – 7 Panel DOT Pre-employment and Non-DOT Annual
(lab results must be included, do not send Custody & Control form)
- Proof of Behind-The-Wheel Training and Road Test form**
- School Bus Driver Physical Performance Test form* (PPT)*
- Proof of first aid and CPR training
(*Driver Training Report** – or – copy of front and back of cards)
- Driver Training Report** with 14 hours of new-driver classroom instruction
- Certification of **Phase B** Packet Completeness and Accuracy

_____ Printed Name

_____ Signature

*Form found at <http://studenttransportation.azdps.gov/>

Date Notations By Student Transportation Unit Only

Received	Begin Processing	Completed Processing	Certification Issued