

Approved By: Governing Board

Date Approved: May 14, 2007

Reviewed and Agreed to by: _____

Date: _____

Union Elementary School District # 62 Position Description

Title

School Bus Driver

Qualifications

1. Valid Commercial driver's license.
2. Valid Arizona Bus Driver's Certificate
3. Demonstrated aptitude or competence for assigned responsibilities.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Reports To

Director of Transportation

Job Goal

To provide safe and efficient transportation so that students may enjoy the fullest possible advantage from the district's curriculum and extracurricular program.

Performance Responsibilities

1. Obeys all traffic laws.
2. Observes all mandatory safety regulations for school buses. Obeys all regulations under F.C.C. for radio operation.
3. Maintains discipline when students are on the bus.
4. Reports undisciplined students to the proper authority.
5. Adheres to assigned schedule.
6. Checks bus before each operation for mechanical defects in accordance with state regulations.
7. Notifies the proper authority in cases of mechanical failure or lateness.
8. Discharges students only at authorized stops.
9. Exercises responsible leadership when on out-of-district school trips.
10. Transports only authorized students.
11. Reports all accidents and completes required reports as soon as possible.
12. Other duties as may be assigned.

Terms of Employment

10 Months

Salary as established by the Governing Board.

Non-Exempt Position.